

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_



Wednesday, July 24, 2024  
REGULAR MEETING MINUTES

BRIGHT LOCAL SCHOOLS  
Location: Whiteoak High School  
Time: 6:00 p.m.

1 . Welcome/Opening

Subject	A. Welcoming
Meeting	Jul 24, 2024 - REGULAR MEETING MINUTES
Category	1. Welcome/Opening
Access	Public
Type	Procedural

The Bright Local School District Board of Education welcomes participation from the voters and taxpayers of the District. Each regular meeting has an item on the agenda that allows for "recognition of guests and visitors". The Board desires citizens of the district to attend its meetings so that they become better acquainted with the operations and programs of the schools and so that the Board may have an opportunity to hear the wishes and ideas of the public.

At this time on the regular agenda, the public may address the Board of Education. The Board of Education's adopted policy requires that any group with the same interests have a spokesperson and that a 5-minute time limit will be allowed for that group spokesperson to address the Board for this discussion. Public participation is restricted to this item on the agenda. All other items on the agenda are for discussion by the Board of Education members only, unless there has been a request to be placed on the agenda. We ask for your cooperation so that school district business may be handled efficiently and in a timely manner.

Subject	B. Announcements
Meeting	Jul 24, 2024 - REGULAR MEETING MINUTES
Category	1. Welcome/Opening
Access	Public
Type	Procedural

This meeting is being digitally recorded.

Subject	C. Roll Call
Meeting	Jul 24, 2024 - REGULAR MEETING MINUTES
Category	1. Welcome/Opening

Held \_\_\_\_\_ 20 \_\_\_\_\_

Access Public

Type Procedural

Steve Cox, Board Member  
Nicole Barnett, Board Member  
Jobey Lucas, Board Member  
Angie Wright, Board Member  
Jason Iles, Superintendent  
Jeff Rowley, Treasurer  
JP Gauche, HS Principal  
Lisa Beresford, Special Education Coordinator  
Debbie Robertson, Food Service Coordinator  
Austin Richards (student)  
1 guests

Subject D. Pledge of Allegiance

Meeting Jul 24, 2024 - REGULAR MEETING MINUTES

Category 1. Welcome/Opening

Access Public

Type Procedural

"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

Subject E. Public Comments/Presentations

Meeting Jul 24, 2024 - REGULAR MEETING MINUTES

Category 1. Welcome/Opening

Access Public

Type Procedural

Student Austin Richards, a member of the Boys Scouts, presented to the board a proposal to clean up the path between the baseball fence to the east and the adjoining neighbor’s property tree line, and install a fence as his Eagle Scout merit project.

Mr. Iles noted that it was a great idea, and asked that Austin communicate with him, the District Maintenance Supervisor, adjoining neighbors, and the Village Council throughout the planning, preparation, and execution of this project so ensure full compliance with any restriction or regulations and ensure full understanding and expectations of all parties involved.

Mr. Rowley stated that as part of this project, he would recommend that the District contribute the cost to grade and install a sidewalk along that path as well.

The entire board was appreciative of Austins plans and desire for this project.

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

2 . Adoption of Agenda

**Subject**                      **A. Adoptions Of Agenda**

Meeting                      Jul 24, 2024 - REGULAR MEETING MINUTES

Category                      2. Adoption of Agenda

Access                      Public

Type                      Action

Recommended                      **(Resol. #044-2024)** Motion to adopt the agenda for the July 24, 2024 Board of  
Action                      Education regular board meeting as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mrs. Barnett			X		
Mr. Cox	X		X		
Mrs. Hauke					
Mr. Lucas		X	X		
Mrs. Wright			X		

3 . Administrative/Committee Reports

**Subject**                      **A. Superintendent - Mr. Jason Iles**

Meeting                      Jul 24, 2024 - REGULAR MEETING MINUTES

Category                      3. Administrative/Committee Reports

Access                      Public

Type                      Information, Reports

- Installation of new carpet and tile in designated areas at the Elementary were started today by Wilmington Discount Carpet.
- Celebrations
  - Upcoming School Year 2024-2025
    - As of right now we are fully staff ready to go
- Mr. Iles gave a presentation and review of the preliminary District Scores.
- Final Completion of Student at Safehouse/ Graduate of the Class of 2024 from Youngtown City Schools
- FFA Aggies Camp Successful
- Fall Sports/Summer Sports working hard
- New Staff Orientation Friday August 9th 10am
- Opening Days tentative schedule ready for release
- Open House at Bright Elem Monday August 12th; the District all staff in-service meeting will be that morning in the HS gym.
- Open House at Whiteoak HS Tuesday August 13th
- Kid Wind PD Scheduled for staff through RWE with a \$100 Stipend to those who participated.
  - Meeting with RWE Solar is set for August 1st to discuss the status of the project, anticipated start of PILOT payments, and potential school/community project funding.



Held \_\_\_\_\_ 20 \_\_\_\_\_

- Mobile Dentist Coming to BLSD. Planning for the first full week in August through Health Source: Working on finalizing the details.
- Open Enrollment applications are still being received and reviewed.
- A virtual meeting is scheduled for 10 am tomorrow with Denise Reedy to discuss plants, designs, and funding for a new classrooms/labs/CCP-Workforce Development classrooms Facility.

**Subject** **B. Legislative Liaison Report- Mr. Steve Cox**

Meeting Jul 24, 2024 - REGULAR MEETING MINUTES

Category	3. Administrative/Committee Reports
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Access Public

Type	Information
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- Mr. Cox stated his concern over the politically driven Project 2025, and the potential impact it could have on the future elimination of public schools. The project starts with the proposals for the elimination of head start and the reduction of the free lunch program.
- Mr. Iles stated that at this point it is a lot of talk and feels that it would be a tough sell with legislators in general. All we can do right now is wait and see and be ready to act and speak out if it appears it is gaining any momentum. He went on to say that it is no secret that they are making it harder and harder for public education institutions to operate, especially when your private, community schools are not under the same guidelines, and compliance requirements as public schools.
- Mr. Cox also noted that there is a lot of talk and debate over the State mandate of a district cell phone policy.
- Mr. Iles stated that our administration will be meeting to review our policy and practices but feels there is no need to be in a big hurry about imposing a restrictive policy since it is not a big issue in our district. He feels it is more of a classroom management issue by the teachers, than it is a student issue.

**Subject** **C. Academic Liaison Report- Mrs. Nicole Barnett**

Meeting Jul 24, 2024 - REGULAR MEETING MINUTES

Category	3. Administrative/Committee Reports
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Access Public

Type	Information
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- Mrs. Barnett noted that nationwide there is noted rise in ADHA diagnosis, which can often lead to the student also suffering with depression and bullying. Things that we as a district should be cognitive of and providing support where needed.
- She also noted that there is a noticeable rise in the need for community involvement in public education, and that they are beginning to see more focus being placed on the fathers role in that.

**Subject** **D. Southern Hills Career & Technical Center Report-Mr. Steve Cox**

Meeting Jul 24, 2024 - REGULAR MEETING MINUTES

Category	3. Administrative/Committee Reports
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Access Public

Type	Information
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Mr. Cox noted that the CTC is working hard toward the start of the new school year, and that the building expansion project is on time and on budget.

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

**Subject** E. High School Principal's Report- JP Gauche

**Meeting** Jul 24, 2024 - REGULAR MEETING MINUTES

**Category** 3. Administrative/Committee Reports

**Access** Public

**Type** Information

Mr. Gauche stated that with one year under his belt as a principal, he is excited about the start of a new school year.

**Subject** F. Elementary Principal Report- Whitney Gobin

**Meeting** Jul 24, 2024 - REGULAR MEETING MINUTES

**Category** 3. Administrative/Committee Reports

**Access** Public

**Type** Information

Bright Elementary Board Update  
Whitney Gobin

1. Our scores compared to our region and the state...

	Bright %	Rank in our Region (among 12 area districts)	State Average
3rd Math	81.4%	3rd	62%
3rd ELA	76.7%	4th	61%
4th Math	83.3%	2nd	67%
4th ELA	83.3%	1st	64%
5th Math	76.5%	1st	58%
5th Science	76.5%	5th	64%
5th ELA	77.9%	5th	71%
6th Math	63%	6th	50%
6th ELA	70.4%	2nd	55%



Held \_\_\_\_\_ 20 \_\_\_\_\_

- 2. Kyler Emery is set to teach 6th grade LanguageArts after his student teaching is finished in November. Dorothy Countryman will help in 6th grade Language Arts until then.
- 3. Organizing, ordering, planning for a great 24-25! Some of the dates that are set for the coming year....

Date	Activity	Time
Aug 2	Back to School Bash	6:00-8:00
Aug 12	Elem. Open House	5:00-7:00
Aug 14-16	Pre-K Testing	
Aug 14-20	Kindergarten Testing	
Aug 21	Kindergarten- Girls	
Aug 22	Kindergarten- Boys	
Aug 23	Kindergarten- Everyone	
Sept 9-20	Elementary Fundraiser	
Sept 11-13	PAWS Camp	
Oct 2	Picture Day	
Oct 18	Fall Carnival	6:00-8:00
Oct 10	P/T Conference	4:00-7:00
Oct 15	P/T Conference	4:00-7:00
Oct 16-17	Third Grade Testing	
Oct 11 or 18	Fire Safety	
Oct 25	BMX Assembly	1:30-2:10
Nov 1	PD Day	
Nov 11	Veterans Day Program	
Nov 14	Picture Retakes	
Dec 5	4/5/6 Musical	7:00
12/9-13 or 12/16-20	Santa Shop	
Dec 12	Band Concert	7:00
Jan 24	AEP Assembly	
Feb 4	Pre-K and K Family Traditions Assembly	
Feb 20	P/T Conferences	4:00-7:00
Feb 26	P/T Conferences	4:00-7:00
Feb 26	Picture Day	
Mar 6, 13, 20, 27	3rd - 6th Tutoring	
Mar 14	Dance	6:00-8:00
Mar 21	Jim Jones Assembly	



RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

Apr 10	1/2/3 Musical	7:00
May 1	Art Palooza/Wellness Night	6:00-7:00
May 8	Band Concert	7:00
May 15	PreK Last Day	
May 16	Kindergarten Celebration	9:30

File Attachments  
[July Elementary Board Update.pdf \(108 KB\)](#)

**Subject**                      **G. Food Service- Debbie Robertson**

Meeting                      Jul 24, 2024 - REGULAR MEETING MINUTES

Category                      3. Administrative/Committee Reports

Access                      Public

Type                      Information

- Mrs. Robertson reported that the freezer at the Elementary had to have emergency service done on it.
- All Cooks, cashiers, and Mrs. Robertson herself are require to have so many hours of continuing education which she has scheduled for them next month.
  - Mrs. Barnett asked if the continuing education was similar to "Safe SERV" that your public restaurants are required to have.
  - Mrs. Robertson yes, but it that training is separate from this.
- She is working on the operation application process which has to be approved by the State.

**Subject**                      **H. Transportation- Lynn Decker**

Meeting                      Jul 24, 2024 - REGULAR MEETING MINUTES

Category                      3. Administrative/Committee Reports

Access                      Public

Type                      Information

Mr. Iles noted that we have posted for Part-time Van Drivers, and that Danny Morgan has agreed to do some part-time driving for the District as needed.

**Subject**                      **I. Maintenance/Facilities- Matt Risner**

Meeting                      Jul 24, 2024 - REGULAR MEETING MINUTES

Category                      3. Administrative/Committee Reports

Access                      Public

Type                      Information

- Mr. Iles reported that the summer cleaning is slightly behind schedule due to some equipment breakdowns, and that they are for the most part finished at the HS and are currently working on the ES. They have been busy replace broken and

Held \_\_\_\_\_ 20 \_\_\_\_\_

- missing tiles, cleaning/stripping floors, waxing floors, and painting.
- Mr. Risner has also continued to work on the waste water system at the elementary, and is closer to having it back to full operation.

**Subject** J. Special Education/Preschool- Lisa Beresford

**Meeting** Jul 24, 2024 - REGULAR MEETING MINUTES

**Category** 3. Administrative/Committee Reports

**Access** Public

**Type** Information

- Ms. Beresford reported that the CCIP application for FY25 has been submitted to DEW for review and approval.
- Bobby Noe will be the long-term sub to fill in for Brittany Berger while she is off on long-term (FMLA) medical leaver.

4. Financial Reports/Resolutions

**Subject** A. Approval of June 26, 2024 minutes

**Meeting** Jul 24, 2024 - REGULAR MEETING MINUTES

**Category** 4. Financial Reports/Resolutions

**Access** Public

**Type** Action

**Recommended Action** Motion to approve of the Board of Education minutes of the June 26, 2024 Regular meeting as presented.

Admin Content

See discussion draft of minutes attached.

Administrative File Attachments  
[Board Meeting Minutes June 26 2024 discussion draft.pdf \(1,872 KB\)](#)

Executive Content

See attached.

**Subject** B. Financial Reports

**Meeting** Jul 24, 2024 - REGULAR MEETING MINUTES

**Category** 4. Financial Reports/Resolutions

**Access** Public

**Type** Action

**Recommended Action** Motion to approve the financial reports of the month and fiscal year ending June 30, 2024 as presented.



RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

During his review of the Fiscal Year End Forecast Analysis, comparing the FY24 Forecast Amounts to the Actual, Mr. Rowley noted a large, unexpected increase in the Purchased Service Line Item #03.030. Upon further detailed review, he noted one of the biggest contributing factors was in the area of building electrical and propane usage. While electric rates did go up slightly, propane rates are still under a fixed agreement. Mr. Rowley noted he is concerned that this could be attributed to HVAC units which are continuing to run when the buildings are unoccupied, which could be a result of missing or erroneous scheduling in the HVAC electronic control system. Mr. Rowley and Mr. Iles will contact Control Concepts Ohio to see about contracting with them to do a deeper analysis as to why usage is trending higher.

Admin Content

Please review the attached "Treasurer Detail Report", and the following supporting documents:

- 1) A1 - Cash Reconciliation Report
- 2) A2 - Cash Balance Summary Report
- 3) B - Disbursement Summary Report (monthly checks)
- 4) C - Appropriation Summary Report (General fund only)
- 5) D - Receipt Listing (monthly receipts)
- 6) G - Investment Portfolio at 6/30/2024
- 7) H - Fiscal Year End Forecast to Actual Analysis

Administrative File Attachments

[A Treasurer Detail Report for July 24 2024.pdf \(117 KB\)](#)  
[A1 Cash Reconciliation as of June 30, 2024 signed.pdf \(43 KB\)](#)  
[A2 Cash Summary Report Jun 24.pdf \(48 KB\)](#)  
[B Disbursement Summary Report Jun 24.pdf \(51 KB\)](#)  
[C Appropriation Summary Report Jun 24.pdf \(28 KB\)](#)  
[D Receipt Listing Jun 24.pdf \(50 KB\)](#)  
[G Investment Portfolio 06302024.pdf \(95 KB\)](#)  
[H Forecast Analysis FY24.pdf \(45 KB\)](#)

Subject	C. Revenue and Appropriations Modifications
Meeting	Jul 24, 2024 - REGULAR MEETING MINUTES
Category	4. Financial Reports/Resolutions
Access	Public
Type	Action
Recommended Action	Motion to approve the revenue and appropriation modifications as presented.

Admin Content

See attached Adjustment Report "E".

Administrative File Attachments

[E1 Anticipated Revenue Transaction Modifications Jun 24.pdf \(41 KB\)](#)  
[E2 Budget Transaction Modifications Jun 24.pdf \(70 KB\)](#)

Subject	D. Transfers and Advances
Meeting	Jul 24, 2024 - REGULAR MEETING MINUTES
Category	4. Financial Reports/Resolutions

Held \_\_\_\_\_ 20 \_\_\_\_\_

Access Public  
Type Action  
Recommended Action Approve the following fund transfers as presented

- Transfers:
- 1. Transfer remaining calculated Seyerance Payout for FY24 - \$52,928.16 from Gen Fund #001-7200-910-0000-000000-00-000 to Severance Reserve Fund #035-5100-0000-000000-000.
  - 2. Transfer June 2024 Medicaid to PI Fund - \$100.38 from Gen Fund #001-7200-910-9021-000000-00-000 to Permanent Improvement Fund #003-5100-0000-000000-000.
  - 3. Transfer EOY Capital Projects Plan Fund to PI Fund from General Fund - \$983,353.67 from Gen Fund #001-7200-910-0000-000000-00-000 to Permanent Improvement Fund #003-5100-0000-000000-000.

File Attachments  
F Transfer Advance Activity Report Jun 24.pdf (33 KB)

**Subject** E. Donations  
Meeting Jul 24, 2024 - REGULAR MEETING MINUTES  
Category 4. Financial Reports/Resolutions  
Access Public  
Type Action  
Recommended Action Motion to approve Gifts and Donations received as presented.

- ♦ \$2.00 donation/commission on sale of athletic apparel.

**Subject** F. Approval of Financial Reports and Resolutions.  
Meeting Jul 24, 2024 - REGULAR MEETING MINUTES  
Category 4. Financial Reports/Resolutions  
Access Public  
Type Action  
Recommended Action **(Resol. #045-2024)** Motion to approve the Financial Reports and Resolutions items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mrs. Barnett			X		
Mr. Cox	X		X		
Mrs. Hauke					



RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

Mr. Lucas		X	X		
Mrs. Wright			X		

5 . Facilities and Transportation

Subject	A. Facilities/Transportation
Meeting	Jul 24, 2024 - REGULAR MEETING MINUTES
Category	5. Facilities and Transportation
Access	Public
Type	Information

Facilities:

- Custodial staff working at the Elem slightly behind schedule.
- Hours spent on areas that have not been stripped and cleaned in multiple years
- Leaks in basement @ Elem are being repaired
- Wastewater facilities being repaired
- It’s important we focus as a team to maintain our facilities as new
- Ongoing communication with water leak that destroyed gym floor

6 . Education /Curriculum/Instruction

Subject	A. Education/Curriculum/Instruction
Meeting	Jul 24, 2024 - REGULAR MEETING MINUTES
Category	6. Education/Curriculum/Instruction
Access	Public
Type	Action, Information

- Education Updates
  - Title IX trainings mandatory added to public school works
- Curriculum Updates
  - Conversations with Modern States Free College Option/Potential
    - Mrs. Wright asked if credits can be transferred to other colleges. Mr. Iles noted that they guarantee it would, but further details need to be obtained regarding this.
  - Portrait of a graduate work to begin
- Instruction

Held \_\_\_\_\_ 20 \_\_\_\_\_

-Optional 3 Day Online Learning Plan- Replaced Blizzard Bags/IN CASE WE NEED THIS

**Subject** **B. Approval of District Online Learning Plan**

Meeting Jul 24, 2024 - REGULAR MEETING MINUTES

Category 6. Education/Curriculum/Instruction

Access Public

Type Action

Recommended Action **(Resol. #046-2024)** Motion to approve the district online learning plan for the 24-25 School year.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mrs. Barnett			X		
Mr. Cox	X		X		
Mrs. Hauke					
Mr. Lucas		X	X		
Mrs. Wright			X		

7 . Personnel

**Subject** **A. Personnel**

Meeting Jul 24, 2024 - REGULAR MEETING MINUTES

Category 7. Personnel

Access Public

Type Information

Approval of the following personnel recommendations (ie Administrative; Certified; Classified; Certified Substitutes; Classified Substitutes; Supplement/Pupil Activity; and Mentors) pursuant to the terms and conditions of the new employee's individual contract and his/her job description. Said employment will be contingent upon (1) receipt of a satisfactory criminal record check, (2) receipt of licensure/certification from ODE (3) verification of experience and training, and (4) negative results on drug testing (as applicable)

Admin Content

**Subject** **B. Classified**

Meeting Jul 24, 2024 - REGULAR MEETING MINUTES

Category 7. Personnel



RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

Access Public

Type Action

Recommended Action To approval of the following classified personnel contracts as presented:

Name: Greg Lucas  
Position: Bus Driver  
Pay Step: 0  
Contract Days: 186  
Contract Type: IBT  
Contract Term: 1 year

Subject C. Certified Substitutes

Meeting Jul 24, 2024 - REGULAR MEETING MINUTES

Category 7. Personnel

Access Public

Type Action

Recommended Action To approve the following Certified Substitute personnel recommendations as presented:

- 1. Tammy Allen
- 2. Jeri Brown
- 3. Dorothy Countryman
- 4. Teresa Jolly (hire as full-time)
- 5. Jason King
- 6. Alexis Lennert
- 7. Trista Mount
- 8. Robert Noe (hire as long-term sub)
- 9. Brian Robinson
- 10. Geri Spitznagel
- 11. Ethel "Jean" Tedrick

Subject D. Supplementals/Pupil Activity

Meeting Jul 24, 2024 - REGULAR MEETING MINUTES

Category 7. Personnel

Access Public

Type Action

Recommended Action To approval of the following supplementals/pupil activities personnel recommendations as presented:

Held \_\_\_\_\_ 20 \_\_\_\_\_

- Brianne Lee-(Volunteer) Asst Cross Country Coach
- Brittany Berger- Co NHS Advisor

**Subject** **E. Approval of personnel recommendations.**

Meeting Jul 24, 2024 - REGULAR MEETING MINUTES

Category 7. Personnel

Access Public

Type Action

Recommended Action **(Resol. #047-2024)** Motion to approve the personnel recommendations items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mrs. Barnett		X	X		
Mr. Cox	X		X		
Mrs. Hauke					
Mr. Lucas			X		
Mrs. Wright			X		

8 . Executive Session

**Subject** **A. Move into executive session:**

Meeting Jul 24, 2024 - REGULAR MEETING MINUTES

Category 8. Executive Session

Access Public

Type Action

Recommended Action **(Resol. #048-2024)** Mr. Cox move to enter into executive session for the purpose of discussing details relative to the security arrangement and protocols for the board of education as it relates to the return of a student at 7:13pm Mr. Gauche was invited into the meeting.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mrs. Barnett			X		
Mr. Cox	X		X		
Mrs. Hauke					
Mr. Lucas		X	X		



RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

Mrs. Wright			X		
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Executive Content  
See attached Executive Session record form.

Subject

Meeting

Category

Access

Type

Recommended Action

B. Return to regular session:

Jul 24, 2024 - REGULAR MEETING MINUTES

8. Executive Session

Public

Action

Motion to return to regular session with no matters to be voted on.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mrs. Barnett		X	X		
Mr. Cox	X		X		
Mrs. Hauke					
Mr. Lucas			X		
Mrs. Wright			X		

9 . Adjourn

Subject

Meeting

Category

Access

Type

A. Adjourn

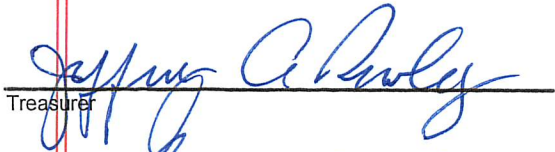
Jul 24, 2024 - REGULAR MEETING MINUTES

9. Adjourn


Public

Procedural

Meeting adjourned at 7:48 PM



Treasurer



Board President

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_